

## **EMS Vehicle Application Instructions**

1. Please complete an EMS Vehicle Application.
2. Fax the application along with a copy of the vehicle registration and a copy of a certified weight slip to your area EMS Program Representative.
3. Allow three (3) business days to receive Temporary EMS Vehicle Permit.

### **Please Note The Following:**

- All vehicles must be fully stocked with EMS and communications equipment and appropriately marked before making a request for EMS vehicle permit.
- Vehicles found not in compliance with Virginia Emergency Medical Services Regulations may result in loss of privilege to acquire any future temporary permits. In addition, enforcement action may be taken.
- All sections of the application must be completed and legible.
- GVWR (Gross Vehicle Weight Rating) must be listed on the application. The GVWR is typically found printed by the manufacturer on the door side panel on the driver's side or attached to the inside of a compartment door. Please note the GVWR requested is the one from the manufacturer and not the one listed on the vehicle registration issued by DMV.
- Certified Weight must be listed on the application. The Certified Weight is the weight of a vehicle with a full fuel load and stocked with all required equipment that is weighed on a certified scale.
- Copy of a weight slip showing the Certified Weight must be attached to the EMS Vehicle Application.
- The GVWR and Certified Weight are required for **all** applications regardless of vehicle class.
- A copy of the vehicle registration must be attached to the EMS Vehicle Application.
- **Incomplete applications will not be processed!**

Please send your EMS Vehicle Application to your area Program Representative

Ron Kendrick Fax: 276-926-5609	Paul Fleenor Fax: 540-381-7218
Heather Phillips Fax: 540-631-1371	Jimmy Burch Fax: 434-372-0171
Steve McNeer Fax: 804-323-2928	Wayne Berry Fax: 757-896-4561
Doug Layton Fax: 434-964-4664	Scotty Williams Fax: 540-631-1371